

DECEMBER 2015 - SALARIES

<u>DIRECTORATE</u>	<u>2015/16</u>			<u>2014/15</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 31/12/15</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 31/12/14</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(REVISED)</u>	<u>(REVISED)</u>	<u>£000</u>	<u>(REVISED)</u>	<u>(REVISED)</u>
		<u>£000</u>	<u>%</u>		<u>£000</u>	<u>%</u>
CHIEF EXECUTIVE	149	149	0.0	153	152	0.7
RESOURCES *	4,074	4,119	-1.1	4,092	4,167	-1.8
GOVERNANCE	2,481	2,533	-2.1	2,460	2,537	-3.0
NEIGHBOURHOODS *	3,230	3,293	-1.9	2,970	2,988	-0.6
COMMUNITIES *	5,363	5,487	-2.3	5,281	5,276	0.1
TOTAL	15,297	15,581	-1.8	14,956	15,120	-1.1

* Agency costs are included in the salaries expenditure.

	15/16 Full Year Budget £'000	Third Quarter			15/16 Variance Budget v Actual		Comments
		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	104	81	73	25	-8	-10	The salaries and casuals are underspent to date due to the museum being closed for renovation, the overtime budget may be required in the last quarter.
Bed & Breakfast Accommodation	147	98	161	82	63	64	This year has seen an increase in placements compared to 2014/15. The budget is currently set at 12 equal instalments, however the budget has been exceeded in the first three quarters of the year. Both income and expenditure will exceed the respective budgets but the overall position should be broadly the same.
Grants to Voluntary Groups	93	70	70	82	0	0	No major variances.
Voluntary Sector Support	170	170	170	170	0	0	No major variances.
<u>Major income items:</u>							
Bed & Breakfast Accommodation	150	100	152	89	52	52	This year has seen an increase in placements compared to 2014/15. The budget is currently set at 12 equal instalments, however the budget has been exceeded in the first three quarters of the year. Both income and expenditure will exceed the respective budgets but the overall position should be broadly the same.
	664	519	626	448			

	15/16 Full Year Budget £'000	Third Quarter			15/16 Variance Budget v Actual		Comments
		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major income items</u>							
Development Control	976	703	749	680	46	7	Development Control fees are profiled on the average of the previous three years. The income received has exceeded both the budget to date and the previous year's actual this is due to an increase in the number of planning applications received. The £46,000 additional income received in comparison to the budget at the end of quarter three includes £34,000 in development control fees and charges and £12,000 in pre application and viability assessment consultation fees.
Building Control Fee Earning	470	354	361	312	7	2	Building Control income has been steadily improving with the upturn in the housing market. In addition the Building Control service have formed a number of partnerships with outside bodies helping to resist the threat of competition from the commercial sector.
Local Land Charges	176	135	143	169	8	6	Income has exceeded the budget to date but is lower than the comparative actual due to a reduction in the number of searches carried out by the Council. The number of searches received in the first three quarters compared to the same period last year were approximately 280 fewer.
	1,622	1,193	1,253	1,161			

	15/16	Third Quarter			15/16		Comments
	Full Year	15/16	15/16	14/15	Variance		
	Budget	Budget	Actual	Actual	Budget v	Actual	
	£'000	£'000	£'000	£'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,346	800	728	706	-72	-9	The expenditure variance is due to underspend on equipment new, £53,000 was transferred from capital for bins.
Street Cleansing	1,324	791	724	806	-67	-8	The underspend relates to Street Arisings and weedspraying.
Recycling	2,413	1,412	1,396	1,864	-16	-1	The expenditure is underspent on delivery of blue boxes and publicity, probably due to the new contract.
Highways General Fund	50	38	12	20	-26	-68	The expenditure variances relate to Litter Bins and Street naming.
Off Street Parking	582	445	403	367	-42	-9	The Other Maintenance is the reason for the underspend at quarter three. This budget includes £15,000 invest to save for the termination of the NEPP contract, £12,000 for sim cards and £63,000 for other.
North Weald Centre	233	187	160	104	-27	-14	The budgets for Other and Runway Maintenance are underspent at quarter three. There tends to be more manitenance required in March when the weather improves after the winter.
Land Drainage & Contaminated Land	104	62	48	39	-14	-23	The professional fees, including contaminated land, are currently underspent, these tend to be paid in the last quarter.
	6,052	3,735	3,471	3,906			

	15/16 Full Year Budget £'000	Third Quarter			15/16 Variance Budget v Actual		Comments
		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Planning Policy/Local Plan	1,054	327	170	116	-157	-48	There has been less expenditure in the first nine months than expected due to slippage in the programme. This budget is due to be reviewed in detail shortly to assess when money will be spent.
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-160	-126	-111	-116	15	-12	} The in year variances are due to contractor invoices being two months in arrears at the end of December 2015. The budget profile assumes one month in arrears so the actual spend at Month 9 only contains 7 monthly payments.
Epping Sports Centre	316	210	184	180	-26	-12	
Waltham Abbey Pool	523	349	303	297	-46	-13	
Ongar Sports Centre	301	200	174	171	-26	-13	
	980	633	550	532			

DIRECTORATE FINANCIAL MONITORING - NEIGHBOURHOODS (3)

	15/16 Full Year Budget £'000	Third Quarter			15/16 Variance Budget v Actual		Comments
		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major income items:</u>							
Refuse Collection	54	41	47	106	6	15	The income budget was increased when the budget was revised however it now looks as if this will be exceeded.
Recycling	1,517	771	690	1,553	-81	-11	Since 2014-15 a feature of the new contract, there is a significant reduction in recycling credits. The credits are currently three months in arrears, whereas the profile is set two months in arrears.
Off Street Parking	1,320	945	914	767	-31	-3	Pay and display income is £33,000 less than profile, Some income relating to month 9 was not received until month 10.
North Weald Centre	706	696	591	700	-105	-15	There is one rent review ongoing and related rent arrears to be collected. During 2014/15 the basis for charging for the market was changed from a fixed rental to an income share, therefore the full year estimate for 15/16 was reduced. The lease for Hughmark Continental Ltd ended 31 December 2015. A DDF item has been estimated at revised for £73,000 to cover any further loss in 2015/16. The new lease started January 2016, however awaiting completion.
Hackney Carriages	181	136	153	138	17	13	The income for private hire has exceeded the budget at quarter three. Some licences are now issued for three years rather than one and some of this additional income will relate to future years.
Licensing & Registrations	114	86	93	97	7	8	The income is higher than the budget profile at quarter three with regards to premises liquor licences.
Fleet Operations MOTs	232	174	170	174	-4	-2	No major variances.
	4,124	2,849	2,658	3,535			

	15/16 Full Year Budget £'000	Third Quarter			15/16 Variance Budget v Actual		Comments
		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	1,143	1,097	1,104	1087	8	1	Rents from the Industrial units are slightly above expectations, there has been a minor rent review at Brooker Road.
Business Premises - Shops	2,127	2,127	2,143	2,152	16	1	This income relates to non housing assets which include shops, doctors surgeries, a petrol station and public houses. Income is above the budget due to some changes in tenants in the third quarter.
Land & Property	144	32	31	47	-1	-3	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2015/16 will be accounted for at the end of the year, but received during the initial part of 2016/17. Income received from land and property up to and including the third quarter is on target with the profiled budget.
	3,414	3,256	3,279	3,285			

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		15/16 Budget £'000	15/16 Actual £'000	14/15 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	487	228	211	241	-17	-7	Building Maintenance works are difficult to forecast but generally works are undertaken in the latter part of the year. Expenditure of £109,230 is committed in the last quarter of 15/16 to work which has been prioritised to the councils non- housing assets. At the end of quarter three it is known that budgets totalling £46,830 will need to be carried forward from 15/16 to 16/17 due to a slippage in the 5 year rolling programme.
Information & Communication Technology	965	846	842	867	-4	0	The budget comprises of the total cost of the councils ICT expenditure including the Switchboard, Mobile Phones and the annual contract costs for all of the major systems in use. Expenditure is in line with the current budget spending profile as the majority of maintenance contracts for systems are paid at the beginning of the year with network charges continuing to be paid throughout the year.
Bank & Audit Charges	125	71	71	77	0	0	The expenditure in quarter three is on target with the budget to date. The reduction in expenditure compared to the prior year is the result of a reduction in the Audit fee for 2015/16.
	1,577	1,145	1,124	1,185			
<u>Major income items:</u>							
Investment Income	527	395	389	330	-6	-2	Investment interest is below that expected. Investment balances are around £4m lower than last year end. There are a number of significant capital projects that have drawn on these funds . Having said that the timings of capital spend are somewhat unpredictable and the actual income received will be heavily dependent on the progress of these schemes in general and the retail park in particular. The Loan to Biffa has boosted Interest Received.
	527	395	389	330			

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<u>Major expenditure items:</u>							
Management & General	308	204	163	165	-41	-20	Expenditure is lower in 2015/16 due to £20,000 on Rent Accounting, £30,000 on Other Communal Services.
Housing Repairs	6,356	4,634	4,268	4,286	-366	-8	The underspend mainly relates to the responsive repairs of the HRA. The budget is profiled evenly across the year, as it is unknown when responsive repairs will arise. Gas servicing contract was expected to increase in cost but hasn't.
Special Services	1,061	789	523	307	-266	-34	The main areas showing an underspend are: Gas and Electricity, Tree Maintenance, Equipment and Cleansing.
	7,725	5,627	4,954	4,758			
<u>Major income items:</u>							
Non-Dwelling Rents	861	638	617	600	-21	-3	Garage rents increased 2.5% year on year. The stock though has reduced with the advent of New Build on difficult to let garage sites.
Gross Dwelling Rent	32,291	24,219	24,206	23,012	-13	0	The variance between years is due to the annual rents increase which was 2.2% from April 2015. RTB's are 15 to Q3, 16 in budget; and Voids are budgeted at 1% and running at 0.7%.
	33,152	24,857	24,823	23,612			